**CONTRA COSTA COLLEGE**

**Classified Senate Council Minutes**

**Date: 3/22/21**

**Time: 12:30-1:30**

**Location: Brandy Gibson, Kate Weinstein, Jenna Hornbuckle, Leticia Mendoza, Zaira Sanchez**

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| **Item** | **Discussion** | **ACTION ITEMS** |
| 1. **Call to Order with Introduction of Guests** | * 12:32pm called to order |  |
| **2. Action Items** | * Leticia motions to approve agenda, Kate seconds * Jenna motions to approve minutes, Leticia seconds | * Agenda approved * Minutes approved |
| 1. **Agenda Items** |  |  |
| * 1. Professional Development: Spring Break/JobLinks | * PD week agendas sent out * Brandy will send out Chapter 3 of Equity Talk to Equity Walk * Register through GROW * Some pushback on title of CSIGS’s title * Some suggestions to change it * First 50 to sign up for cooking can go pick up food box to do the demo at home or if on campus, can visit culinary * Chef Nader has asked we pay $200 to pay hourlies. Kate motions to approve $200 to pay staff to assist culinary demo. Zaira seconds * JobLinks: Brandy sent to college council to have on June 3 9:00am-12:30pm * Brandy needs some volunteers for Q&A will send out request * Needs someone to create and manage breakout rooms * Needs a save the date and publish Grow@4cd * 5 short activities: maybe kahoot? | * $200 approved for Culinary staff to do demo |
| 1. Enrollment RFP | * Strategic enrollment from district * Request for proposal to do a few things: * Outreach: multiple populations (dual enrollment, target displaced workers for retraining, community) * Implementation of CRM. Some asks for CRMs that list services for students * 48 hours only to review document * It was sent to Senate executives who are looking at BIPOCC companies to hire, 18 gone to 9, only had 48 hours to decide. * Want to increase headcount by 15k in 3 years. If we don’t do this, this will impact our FTEs and hurt us at base level of funding * Some questions about rubric used to decide what companies to use * Some concern that the RFP doesn’t include retention information * Lost 15-1800 student between spring and fall |  |
| 1. Return to campus plans | * Still being decided * Operations and Local 1 discussing * District comprehensive evaluation of rooms * Concluding this work in April * Voluntary on faculty side * Some concerns about having flexible schedule for classified * Suggestion to survey students because that would help us understand the need to be on campus to serve or not |  |
| 1. Guided Pathways presentation | * Scale of Adoption + Assessment completed sent to state * Equity component to all pillars * Workgroups redefine goals for semester * Pedagogy: complete all pathways * Will collaborate with support group * Will use data/feedback to finalize meta majors * Onboarding: create an orientation |  |
| 1. **College Committee Reports** |  |  |
| 1. **Adjournment** | Meeting adjourned at 1:30pm |  |